



## **Medigold Health Privacy Notice - website**

This privacy notice explains how we process any personal or sensitive information we collect about you when you are referred or access our occupational health services.

### **Changes to our privacy notice**

We keep our privacy notice under regular review.

### **Who are we?**

Medigold Health Consultancy Limited (including its group companies or subsidiaries, appointed representatives, including medical practitioners acting on its behalf) ("Medigold Health") has its registered office at Medigold House, Queensbridge, Northampton NN4 7BF.

- Ablemed Health Ltd
- IMASS Group Ltd
- Hampton Knight

We process data on the basis of consent, legitimate interest and occupational health provision, and we may be either a 'Controller' or "Processor" of the personal data provided to us depending on the circumstances of the data transfer and usage.

### **Personal data - what is it?**

Personal data means any information relating to an identifiable person who can be directly or indirectly identified, in particular by reference to an identifier. The processing of personal data is governed by the General Data Protection Regulation (EU) 2016/679 (the "GDPR").

### **Sensitive data - what is it?**

Personal data of an individual, the data subject, relating to racial or ethnic origin; political opinions; religious or philosophical beliefs; trade union membership; data concerning health; data concerning sex life or sexual orientation; genetic data; or biometric data where processed to uniquely identify the data subject.

## Processing your data

### How and why we use your personal data?

Medigold Health carries out a range of health services including:

- Occupational Health
- Pensions Medical Advice
- Health Surveillance
- Absentia Absence Reporting
- Biological Monitoring

Visit <https://www.medigold-health.com/Home/PrivacyNotice> to view the specific privacy notice associated with the service provision.

### Where do we process your personal data?

We do not process any of your personal data outside of the European Economic Area.

### What are your rights?

- Right of access. The GDPR gives you the right to access copies of the personal data held about you. Your right of access can be exercised in accordance with the GDPR. The first copy of the personal data held about you will be provided free of charge but any subsequent copy may be subject to a reasonable fee based on the administrative costs of providing copies of the personal data to you.
- Right to rectification. You have the right to have inaccurate personal data rectified. You may also be able to have incomplete personal data completed, if appropriate.
- Right to erasure. You the right to have personal data erased. This is also known as the 'right to be forgotten'. The right is not absolute and only applies in certain circumstances.
- Right to restrict processing. In certain circumstances, such as where you have contested the accuracy of personal data, you have the right to restrict our processing of your personal data. That means that we will hold your personal data on file but that we will not process that personal data. We will inform you if for any reason the restriction on processing your personal data is lifted.
- Right to data portability. Where you provide personal data you have the right to be provided with a structured, commonly used and machine-readable copy and have the right, in certain circumstances, to ensure that we transmit that personal data to a recipient of your choice without hindrance (the right to data portability).
- Right to object. You have right to object to the processing of their personal data at any time. The right to object only applies in certain circumstances.
- Rights related to automated decision making including profiling –Medigold Health does not undertake this form of processing



Where any rectification or erasure of personal data or restriction of processing has taken place we shall communicate any rectification to you or erasure or restriction of processing to each recipient to whom the personal data has been disclosed, unless this proves impossible or involves disproportionate effort. We shall, if you request, inform you about those recipients.

Exercising your rights. If you wish to exercise any of your rights, or if at any point you believe the personal data we process is incorrect, you can request to see this personal data. If you would like a copy of the personal data about you that we process, or if you wish to have that personal data transferred to another company or organisation, please contact us at: [datarights@medigold-health.com](mailto:datarights@medigold-health.com) or by accessing our online portal at <https://www.medigoldone.com/Display/DataRightsRequest/>

If you wish to raise a complaint on how we have handled your personal data, please contact our Data Protection Officer at [dpo@medigold-health.com](mailto:dpo@medigold-health.com)

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law, you have the right to lodge a complaint with the Information Commissioner's Office (ICO) at <https://ico.org.uk/>

Further information about how we process your personal data can be accessed via our website [www.medigold-health.com](http://www.medigold-health.com).

**Privacy Notice Revision: GDPR02g-15.04.20 – Rev 8**